1.1.2 The institution adheres to the academic calendar including for the conduct of CIE:

Academic Calendar Adherence

SDKWC, places a strong emphasis on adherence to academic calendars issued by the University for each semester. These calendars serve as a guideline for planning various academic and extracurricular activities throughout the term. The calendars include important dates such as the start and end of the semester, internship schedules, and semester-end examination dates.

Institute-level Calendar

SDKWC also prepares its own institute-level calendar, which further details the academic schedule, including the number of working days, holidays, and dates for Continuous Internal Evaluation (CIE), and flagship programs. Each department then tailors their calendar with department-specific activities such as guest lectures, workshops and other co-curricular and extra-curricular events.

Faculty Planning and Oversight

Faculty members rely on these calendars to plan their course delivery, research activities, and academic events. Department heads oversee the completion of syllabi according to the designated lesson plans, ensuring that syllabus coverage aligns with CIE schedules.

Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is a crucial component of the assessment process, involving internal assessment tests, assignments, seminars, laboratory evaluations, project work, and internships. The preparation and review of assessment materials follow a structured process, including the use of Bloom's Taxonomy for question paper design, scheme of evaluation approval by department heads, and evaluation of answer scripts by course teachers.

Laboratory Course Evaluation

Laboratory course evaluations include components such as conducting experiments, viva examinations, and record submissions, with internal tests typically conducted at the end of the semester.

Academic Progress Review

Additionally, the institution's Principal reviews semester progress through academic committee meetings and provides suggestions for improvement. In the event of revisions to the academic calendar by the University, SDKWC incorporates necessary changes accordingly.